

Interagency Report Control No. 1168-DOS-AN UNITED STATES DEPARTMENT OF STATE Retail Price Schedule	
	Post
	U.S. Agency
	Date of Survey (Date most data are collected)

INSTRUCTIONS

a) BEFORE BEGINNING THIS REPORT, REVIEW THE INSTRUCTIONS IN THE SURVEY HANDBOOK PORTION (SECTION 950) OF THE DEPARTMENT OF STATE STANDARDIZED REGULATIONS (DSSR). REPORTS PREPARED FOR UNIFORMED SERVICE MEMBERS MUST FOLLOW PROCEDURES PROVIDED IN APPENDIX M OF THE JOINT FEDERAL TRAVEL REGULATIONS

(b) If there has been a previous survey, it must be used as a guide in preparing this report.

(c) Report prices in currency used for actual purchases by Americans. Explain any use of non-local currencies in local retail outlets.

(d) Explain on each page of the report the availability of any "cash" or other special discounts.

(e) Use the space provided to describe brand, quality, origin, or other pertinent details about the item.

(f) Use substitute retail outlets for items not available in the regular survey outlet.

(g) Report on each page of the schedule any retail sales taxes not included in the prices listed. (Specify the tax rate on each type of goods or services.)

(h) List prevailing sales tax percentages and currency exchange rates available to Federal Government personnel (civilian and military):

Survey Tax Rate:

Survey Exchange Rate:

Source of Exchange Rate (e.g., bank, USG facility, etc.):

Date of Exchange Rate Information (effective the date of the survey):

Survey Responsibility

Indicate below the signed concurrence of representatives of all U.S. Government Agencies at post affected by this report (including military component):

Agency

Names of Representatives

List the individuals responsible for price collection:

Agency

Names of Price Collectors

OFFICER WITH OVERALL RESPONSIBILITY FOR THIS SURVEY

I hereby certify that the retail outlets selected for this survey are based on current employee living pattern survey information and that the report was prepared in accordance with instructions in the survey handbook, DSSR Section 950.

I also certify that the last living pattern survey was completed in full compliance with the instructions in the Standardized Regulations.

Signature of Certifying Official

Name (Printed or Typed)

Title

Date Survey Began:
Date Completed:

CATEGORY: MEAT AND DAIRY PRODUCTS

CATEGORY TAX RATE:

SUBCATEGORY: BEEF

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(lb./kg.)

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Beef Steak

2. Beef Roast

3. Beef Hamburger

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Beef Steak

2. Beef Roast

3. Beef Hamburger

Comments:**SUBCATEGORY: PORK**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(lb./kg.)

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Pork Chops

2. Loin Roast

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Pork Chops

2. Loin Roast

Comments:

MEAT AND DAIRY PRODUCTS

CATEGORY: MEAT AND DAIRY PRODUCTS (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: LAMB

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(lb./kg.)

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Lamb Chops

2. Lamb, Leg of

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Lamb Chops

2. Lamb, Leg of

Comments:**SUBCATEGORY: SEAFOOD**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(lb./kg.)

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Fish, Fresh
(uncooked filet; specify type)

Typical

Substitute

Economy

2. Fish, Canned
(specify type)

Typical

Substitute

Economy

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Fish, Fresh
(uncooked filet; specify type)

Typical

Substitute

Economy

2. Fish, Canned
(specify type)

Typical

Substitute

Economy

Comments:

CATEGORY: MEAT AND DAIRY PRODUCTS (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: POULTRY

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(lb./kg.)

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Chicken, Whole	Typical				
	Substitute				
	Economy				

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Chicken, Whole	Typical				
	Substitute				
	Economy				

Comments:**SUBCATEGORY: DAIRY PRODUCTS**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Eggs (per dozen)	Typical				
	Economy				
2. Ice Cream (liter/quart)	Typical				
	Economy				
3. Margarine	Typical				
	Economy				
4. Cheese (natural, firm to hard)	Typical				
	Substitute				
	Economy				

Comments:

MEAT AND DAIRY PRODUCTS

CATEGORY: MEAT AND DAIRY PRODUCTS (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: DAIRY PRODUCTS (Cont.)**SECOND MOST USED OUTLET**

NAME(S):

1. Eggs (per dozen)	Typical				
	Economy				
2. Ice Cream (liter/quart)	Typical				
	Economy				
3. Margarine	Typical				
	Economy				
4. Cheese (natural, firm to hard)	Typical				
	Substitute				
	Economy				

Comments:**CATEGORY: GROCERIES**

CATEGORY TAX RATE:

SUBCATEGORY: MILK

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Milk, Fresh	Typical				
	Substitute				
	Economy				
2. Milk, Dried	Typical				
	Substitute				
	Economy				

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Milk, Fresh	Typical				
	Substitute				
	Economy				

MEAT & DAIRY PRODUCTS/GROCERIES

CATEGORY: GROCERIES (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: MILK (Cont.)

2. Milk, Dried	Typical				
	Substitute				
	Economy				

Comments:**SUBCATEGORY: BREAD, FLOUR**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(lb./kg.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Bread, White (sliced)	Typical				
	Economy				
2. Flour (Bread or General Purpose)	Typical				
	Economy				

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Bread, White (sliced)	Typical				
	Economy				
2. Flour (Bread or General Purpose)	Typical				
	Economy				

Comments:

GROCERIES

CATEGORY: GROCERIES (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: CEREAL

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(oz./gr.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

Cereal, Breakfast (Ready-to-eat)	Typical				
	Substitute				
	Economy				

Comments:**SECOND MOST USED OUTLET**

NAME(S):

Cereal, Breakfast (Ready-to-eat)	Typical				
	Substitute				
	Economy				

Comments:**SUBCATEGORY: RICE/PASTA**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(oz./gr.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Rice, Regular	Typical				
	Substitute				
	Economy				
2. Pasta (uncooked)	Typical				
	Substitute				
	Economy				

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Rice, Regular	Typical				
	Substitute				
	Economy				

GROCERIES

CATEGORY: GROCERIES (CONT.)
CATEGORY TAX RATE:

SUBCATEGORY: RICE/PASTA (Cont.)					
2. Pasta (uncooked)	Typical				
	Substitute				
	Economy				
Comments: 					

SUBCATEGORY: TEA/COFFEE		QUANTITY	UNIT (oz./gr.)	PRICE	BRAND AND DESCRIPTION
TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A					
MOST FREQUENTLY USED OUTLET					
NAME(S):					
1. Tea, Bags (specify # bags)	Typical				
	Substitute				
	Economy				
2. Coffee, Ground	Typical				
	Substitute				
	Economy				
3. Coffee, Instant	Typical				
	Substitute				
	Economy				
Comments: 					
SECOND MOST USED OUTLET					
NAME(S):					
1. Tea, Bags (specify # bags)	Typical				
	Substitute				
	Economy				
2. Coffee, Ground	Typical				
	Substitute				
	Economy				
3. Coffee, Instant	Typical				
	Substitute				
	Economy				
Comments: 					

CATEGORY: GROCERIES (CONT.)

CATEGORY TAX RATE:

**SUBCATEGORY: SOFT DRINKS/
BOTTLED WATER**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(fluid oz./ml.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Soft Drink, Carbonated*

Typical

Substitute

Economy

2. Locally Bottled

Drinking Water*

Typical

Substitute

Economy

Comments: *Items 1 and 2 - Report any bottle deposits separately under Description column.**SECOND MOST USED OUTLET**

NAME(S):

1. Soft Drink, Carbonated*

Typical

Substitute

Economy

2. Locally Bottled

Drinking Water*

Typical

Substitute

Economy

Comments: *Items 1 and 2 - Report any bottle deposits separately under Description column.

GROCERIES

CATEGORY: GROCERIES (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: CANDY/SUGAR

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(oz./gr.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Candy, Chocolate Bar (Plain)	Typical				
	Substitute				
	Economy				
2. Sugar, Granulated	Typical				
	Substitute				
	Economy				

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Candy, Chocolate Bar (Plain)	Typical				
	Substitute				
	Economy				
2. Sugar, Granulated	Typical				
	Substitute				
	Economy				

Comments:

GROCERIES

CATEGORY: GROCERIES (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: BABY FOOD

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(oz./gr.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

Baby Food (exclude meat)

Typical

Substitute

Economy

Comments:**SECOND MOST USED OUTLET**

NAME(S):

Baby Food (exclude meat)

Typical

Substitute

Economy

Comments:**SUBCATEGORY: FATS, OTHER**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(fluid oz./ml.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

Fats, Other (cooking oil)

Typical

Economy

Comments:**SECOND MOST USED OUTLET**

NAME(S):

Fats, Other (cooking oil)

Typical

Economy

Comments:

GROCERIES

CATEGORY: TOBACCO/ALCOHOL
CATEGORY TAX RATE:

SUBCATEGORY: WINE, TABLE	QUANTITY	UNIT (fluid oz./ml.)	PRICE	BRAND AND DESCRIPTION
TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A				
MOST FREQUENTLY USED OUTLET				
NAME(S):				
Wine, Table (1 bottle)	Typical			
	Substitute			
	Economy			
Comments:				
SECOND MOST USED OUTLET				
NAME(S):				
Wine, Table (1 bottle)	Typical			
	Substitute			
	Economy			
Comments:				

SUBCATEGORY: WHISKEY	QUANTITY	UNIT (fluid oz./ml.)	PRICE	BRAND AND DESCRIPTION
TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A				
MOST FREQUENTLY USED OUTLET				
NAME(S):				
Whiskey (scotch, rye, etc.)	Typical			
	Substitute			
	Economy			
Comments:				
SECOND MOST USED OUTLET				
NAME(S):				
Whiskey (scotch, rye, etc.)	Typical			
	Substitute			
	Economy			
Comments:				

CATEGORY: TOBACCO/ALCOHOL (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: BEER

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(fluid oz./ml.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

Beer*

Typical

Substitute

Economy

Comments: *Report any bottle deposit separately in Description column.**SECOND MOST USED OUTLET**

NAME(S):

Beer*

Typical

Substitute

Economy

Comments: *Report any bottle deposit separately in Description column.**SUBCATEGORY: CIGARETTES**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(Carton)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

Cigarettes (carton of 200)

Typical

Substitute

Economy

Comments:**SECOND MOST USED OUTLET**

NAME(S):

Cigarettes (carton of 200)

Typical

Substitute

Economy

Comments:

CATEGORY: FRUITS/VEGETABLES

CATEGORY TAX RATE:

SUBCATEGORY: FRUIT, FRESH

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(lb./kg.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Oranges

2. Lemons

3. Apples

4. Bananas

5. Pineapples

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Oranges

2. Lemons

3. Apples

4. Bananas

5. Pineapples

Comments:**SUBCATEGORY: JUICE, CANNED**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(fluid oz./ml.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Apple Juice

2. Orange Juice

3. Tomato Juice

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Apple Juice

2. Orange Juice

3. Tomato Juice

Comments:

FRUITS/VEGETABLES

CATEGORY: FRUITS/VEGETABLES (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY:VEGETABLES, FRESH
 TAX INCLUDED IN REPORTED PRICE?
☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(lb./kg.)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET
 NAME(S):

1. Potatoes, White				
2. Potatoes, Baking				
3. Beans, Green				
4. Cabbage				
5. Carrots				
6. Eggplant				
7. Lettuce				
8. Onions				
9. Squash				
10. Tomatoes				
11. Broccoli				

Comments:

SECOND MOST USED OUTLET
 NAME(S):

1. Potatoes, White				
2. Potatoes, Baking				
3. Beans, Green				
4. Cabbage				
5. Carrots				
6. Eggplant				
7. Lettuce				
8. Onions				
9. Squash				
10. Tomatoes				
11. Broccoli				

Comments:

FRUITS AND VEGETABLES

CATEGORY: FRUITS/VEGETABLES (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: FRUIT, CANNED
 TAX INCLUDED IN REPORTED PRICE?
☐ YES ☐ NO ☐ N/A

QUANTITY

 UNIT
 (gram/ounce)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Applesauce (822-879gr/29-31oz.)

2. Peaches (822-879gr/29-31oz.)

3. Pineapples (822-879gr/29-31oz.)

4. Pears (822-879gr/29-31oz.)

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Applesauce (822-879gr./29-31oz.)

2. Peaches (822-879gr./29-31oz.)

3. Pineapples (822-879gr./29-31oz.)

4. Pears (822-879gr./29-31oz.)

Comments:

SUBCATEGORY: VEGETABLES, CANNED
 TAX INCLUDED IN REPORTED PRICE?
☐ YES ☐ NO ☐ N/A

QUANTITY

 UNIT
 (gram/ounce)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Beans, String (425-482gr./15-17oz.)

2. Peas, Green (425-482gr./15-17oz.)

3. Corn (425-482gr./15-17oz.)

4. Tomatoes (425-482gr./15-17oz.)

Comments:

FRUITS AND VEGETABLES

CATEGORY: FRUITS/VEGETABLES (CONT.)

CATEGORY TAX RATE:

VEGETABLES, CANNED (Cont.)

SECOND MOST USED OUTLET

NAME(S):

1. Beans, String (425-482gr./15-17oz.)

2. Peas, Green (425-482gr./15-17oz.)

3. Corn (425-482gr./15-17oz.)

4. Tomatoes (425-482gr./15-17oz.)

Comments:**SUBCATEGORY: VEGETABLES, FROZEN**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT
(gram/ounce)

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Spinach (284gr./10oz.)

2. Beans, String (284gr./10oz.)

3. Peas, Green (284gr./10oz.)

4. French Fries (284gr./10oz.)

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Spinach (284gr./10oz.)

2. Beans, String (284gr./10oz.)

3. Peas, Green (284gr./10oz.)

4. French Fries (284gr./10oz.)

Comments:

FRUITS AND VEGETABLES

CATEGORY: CLOTHING

CATEGORY TAX RATE:

SUBCATEGORY: MEN'S CLOTHING
TAX INCLUDED IN REPORTED PRICE?
☐ YES ☐ NO ☐ N/A

PRICE

BRAND, COUNTRY OF ORIGIN, AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Slacks, Man's Dress	Typical		
	Substitute		
	Economy		
2. Shirt, Man's Dress	Typical		
	Substitute		
	Economy		
3. Shoes, Man's Dress	Typical		
	Substitute		
	Economy		

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Slacks, Man's Dress	Typical		
	Substitute		
	Economy		
2. Shirt, Man's Dress	Typical		
	Substitute		
	Economy		
3. Shoes, Man's Dress	Typical		
	Substitute		
	Economy		

Comments:

CLOTHING

CATEGORY: CLOTHING (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: WOMEN'S CLOTHING
 TAX INCLUDED IN REPORTED PRICE?
☐ YES ☐ NO ☐ N/A

PRICE

BRAND, COUNTRY OF ORIGIN, AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Blouse, Woman's	Typical		
	Substitute		
	Economy		
2. Skirt, Woman's	Typical		
	Substitute		
	Economy		
3. Panty Hose, Woman's	Typical		
	Substitute		
	Economy		

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Blouse, Woman's	Typical		
	Substitute		
	Economy		
2. Skirt, Woman's	Typical		
	Substitute		
	Economy		
3. Panty Hose, Woman's	Typical		
	Substitute		
	Economy		

Comments:

CLOTHING

CATEGORY: CLOTHING (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: CHILDREN'S CLOTHING

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

BRAND, COUNTRY OF ORIGIN, AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Jeans, Child's	Typical		
	Substitute		
	Economy		
2. Shoes, Child's	Typical		
	Substitute		
	Economy		

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Jeans, Child's	Typical		
	Substitute		
	Economy		
2. Shoes, Child's	Typical		
	Substitute		
	Economy		

Comments:

CLOTHING

CATEGORY: PERSONAL CARE

CATEGORY TAX RATE:

SUBCATEGORY: TOILETRIES

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Toothpaste (198g/7oz.)	Typical				
	Substitute				
	Economy				
2. Razor Blades (pkg. of 5-10 twin blades)	Typical				
	Substitute				
	Economy				
3. Sanitary Napkins (box of 24)	Typical				
	Substitute				
	Economy				
4. Hair Shampoo (450ml/16 fluid oz.)	Typical				
	Substitute				
	Economy				

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Toothpaste (198g/7oz.)	Typical				
	Substitute				
	Economy				
2. Razor Blades (pkg. of 5-10 twin blades)	Typical				
	Substitute				
	Economy				
3. Sanitary Napkins (box of 24)	Typical				
	Substitute				
	Economy				
4. Hair Shampoo (450ml/16 fluid oz.)	Typical				
	Substitute				
	Economy				

Comments:

CATEGORY: PERSONAL CARE (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: DRY CLEANING
TAX INCLUDED IN REPORTED PRICE?
☐ YES ☐ NO ☐ N/A

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Launder Man's Shirt

2. Dry Cleaning, Man's Slacks

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Launder Man's Shirt

2. Dry Cleaning, Man's Slacks

Comments:**SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES**

NAME(S):

1. Launder Man's Shirt

2. Dry Cleaning, Man's Slacks

Comments:

PERSONAL CARE

CATEGORYP PERSONAL CARE (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: HAIR SERVICES
 TAX INCLUDED IN REPORTED PRICE?
☐ YES ☐ NO ☐ N/A

PRICE

TIP

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Haircut, Man's Regular

2. Shampoo, Haircut, & Blow Dry,
Woman's

3. Permanent, Woman's

4. Haircut, Child's

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Haircut, Man's Regular

2. Shampoo, Haircut, & Blow Dry,
Woman's

3. Permanent, Woman's

4. Haircut, Child's

Comments:**SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES**

NAME(S):

1. Haircut, Man's Regular

2. Shampoo, Haircut, & Blow Dry,
Woman's

3. Permanent, Woman's

4. Haircut, Child's

Comments:

PERSONAL CARE

CATEGORY: FURNISHINGS/HOUSEHOLD

CATEGORY TAX RATE:

SUBCATEGORY: HOUSEHOLD**APPLIANCES**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Microwave, Portable	Typical		
	Substitute		
	Economy		
2. Toaster, Two Slice	Typical		
	Substitute		
	Economy		
3. Coffee Maker	Typical		
	Substitute		
	Economy		

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Microwave, Portable	Typical		
	Substitute		
	Economy		
2. Toaster, Two Slice	Typical		
	Substitute		
	Economy		
3. Coffee Maker	Typical		
	Substitute		
	Economy		

Comments:

FURNISHINGS/HOUSEHOLD

CATEGORY: FURNISHINGS/HOUSEHOLD (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: WASHING MACHINE

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

Washing Machine

(specify capacity)

Typical

Substitute

Economy

Comments:**SECOND MOST USED OUTLET**

NAME(S):

Washing Machine

(specify capacity)

Typical

Substitute

Economy

Comments:**SUBCATEGORY: HOUSEHOLD****CONSUMABLES**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Laundry Detergent,
Liquid or Powdered
(ml/fl.oz. or gr./oz.)

Typical

Substitute

Economy

2. Toilet Tissue (specify # of
rolls and sheets per roll)

Typical

Substitute

Economy

3. Diapers, Disposable
(package of 48)

Typical

Substitute

Economy

Comments:

FURNISHINGS/HOUSEHOLD

CATEGORY: FURNISHINGS/HOUSEHOLD (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: HOUSEHOLD CONSUMABLES (Cont.):

SECOND MOST USED OUTLET

NAME(S):

1. Laundry Detergent, Liquid or Powdered (ml/fl.oz. or gr./oz.)	Typical				
	Substitute				
	Economy				
2. Toilet Tissue (specify # of rolls and sheets per roll)	Typical				
	Substitute				
	Economy				
3. Diapers, Disposable (package of 48)	Typical				
	Substitute				
	Economy				

Comments:

SUBCATEGORY: TELEPHONE SERVICE (Local and Long Distance Service) TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	FIXED COST	NUMBER OF LOCAL CALLS INCLUDED IN FIXED COST	PRICE PER ADDITIONAL LOCAL CALL	LENGTH OF LOCAL CALLS	DESCRIPTION
1. Local Service Call Charge					

Comments:**Fixed Cost is for** ☐ monthly ☐ bi-monthly ☐ quarterly service.

Report monthly, bi-monthly, or quarterly service fee in the fixed price column. In the second column, report the number of local calls, if any, included in the service fee or state if zero. If none are included in the service fee, report cost of local telephone call in the third column. Provide length of call in the fourth column. If price varies by time of day, report both day and evening rates.

2. Three minute Long Distance Call to the U.S.	Cost: <input type="text"/>
---	----------------------------

Providing Company's Name:

Comments:

Report costs associated with a three minute call to the continental United States, either in a lump sum or per minute with any connection fees.

FURNISHINGS/HOUSEHOLD

CATEGORY: MEDICAL

CATEGORY TAX RATE:

SUBCATEGORY: MEDICINE

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

QUANTITY

UNIT

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Pain Reliever Compound 100 tabs, 325 mg strength	Typical				
	Economy				
2. Tetracycline, Prescription 24 tabs, 250 mg strength	Typical				
	Economy				
3. Insulin, Prescription 10cc, 100 unit strength	Typical				
	Economy				

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Pain Reliever Compound 100 tabs, 325 mg strength	Typical				
	Economy				
2. Tetracycline, Prescription 24 tabs, 250 mg strength	Typical				
	Economy				
3. Insulin, Prescription 10cc, 100 unit strength	Typical				
	Economy				

Comments:

MEDICAL

CATEGORY: MEDICAL (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: DOCTOR

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. General Practitioner, General Visit

2. Pediatrician, General Visit

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. General Practitioner, General Visit

2. Pediatrician, General Visit

Comments:**SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES**

NAME(S):

1. General Practitioner, General Visit

2. Pediatrician, General Visit

Comments:

Number of visits by State Department Regional Medical Officer (RMO) to post in the past twelve months: _____.

Is there a State Department Nurse Practitioner resident at post? ☐ Yes ☐ No

MEDICAL

CATEGORY: MEDICAL (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: DENTIST

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Filling, Simple One Surface

2. Extraction, Simple

3. Prophylaxis

4. X-ray

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Filling, Simple One Surface

2. Extraction, Simple

3. Prophylaxis

4. X-ray

Comments:**SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES**

NAME(S):

1. Filling, Simple One Surface

2. Extraction, Simple

3. Prophylaxis

4. X-ray

Comments:**SUBCATEGORY: HOSPITAL****FACILITIES**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Private Room

2. Semi-Private Room

Comments:

MEDICAL

CATEGORY: RECREATION

CATEGORY TAX RATE:

**SUBCATEGORY: AUDIO/VISUAL
SUPPLIES**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Video Cassette Recorder (VCR)	Typical		
	Substitute		
	Economy		
2. Compact Disc	Typical		
	Substitute		
	Economy		
3. Video Tape, Blank (VHS T-120)	Typical		
	Substitute		
	Economy		

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Video Cassette Recorder (VCR)	Typical		
	Substitute		
	Economy		
2. Compact Disc	Typical		
	Substitute		
	Economy		
3. Video Tape, Blank (VHS T-120)	Typical		
	Substitute		
	Economy		

Comments:

RECREATION

CATEGORY: RECREATION (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: PHOTOGRAPHIC SUPPLIES		PRICE	BRAND AND DESCRIPTION
TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A			
MOST FREQUENTLY USED OUTLET NAME(S):			
1. Film Processing (24 exposure, 35 mm)	Typical		
	Substitute		
	Economy		
2. Camera Film (24 exposure, 35 mm)	Typical		
	Substitute		
	Economy		
Comments:			
SECOND MOST USED OUTLET NAME(S):			
1. Film Processing (24 exposure, 35 mm)	Typical		
	Substitute		
	Economy		
2. Camera Film (24 exposure, 35 mm)	Typical		
	Substitute		
	Economy		
Comments:			

SUBCATEGORY: READING MATERIAL		PRICE	BRAND AND DESCRIPTION
TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A			
MOST FREQUENTLY USED OUTLET NAME(S):			
1. Book, Paperback	Typical		
	Substitute		
	Economy		

RECREATION

CATEGORY: RECREATION (CONT.)

CATEGORY TAX RATE:

SUBCATEGORY: READING MATERIALS (Cont.):

2. Newspaper, Daily	Local		
3. News Magazine, Weekly	Typical		
	Substitute		

Comments:**SECOND MOST USED OUTLET**

NAME(S):

1. Book, Paperback	Typical		
	Substitute		
	Economy		
2. Newspaper, Daily	Local		
3. News Magazine, Weekly	Typical		
	Substitute		

Comments:**SUBCATEGORY: RECREATIONAL EQUIPMENT**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

BRAND AND DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

Bicycle	Typical		
	Substitute		
	Economy		

Comments:**SECOND MOST USED OUTLET**

NAME(S):

Bicycle	Typical		
	Substitute		
	Economy		

Comments:

CATEGORY: RECREATION (CONT.)

CATEGORY TAX RATE:

**SUBCATEGORY: RECREATIONAL
ACTIVITIES**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

PRICE

DESCRIPTION

MOST FREQUENTLY USED OUTLET

NAME(S):

1. Movie Theater	Evening		
	Matinee		
2. Performing Arts	Typical		
	Economy		
3. Sports Events	Typical		
	Economy		

Comments:**SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES**

NAME(S):

1. Movie Theater	Evening		
	Matinee		
2. Performing Arts	Typical		
	Economy		
3. Sports Events	Typical		
	Economy		

Comments:

RECREATION

CATEGORY: PUBLIC TRANSPORTATION

CATEGORY TAX RATE:

SUBCATEGORY: TAXI

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

DISTANCE

UNIT

(miles/km)

PRICE

TIP

%

DESCRIPTION

MOST FREQUENTLY USED**NAME(S):**Taxi (approx. 1 1/4 miles/2km or 15
minutes)**Comments:****SUBCATEGORY: MUNICIPAL BUS**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

DISTANCE

UNIT

(miles/km)

PRICE

DESCRIPTION

MOST FREQUENTLY USED**NAME(S):**

Municipal Bus

Comments:**SUBCATEGORY: SUBWAY**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

DISTANCE

UNIT

(miles/km)

PRICE

DESCRIPTION

MOST FREQUENTLY USED**NAME(S):**

Subway

Comments:**SUBCATEGORY: AIRFARE**

TAX INCLUDED IN REPORTED PRICE?

☐ YES ☐ NO ☐ N/A

DISTANCE

UNIT

(miles/km)

PRICE

DESCRIPTION

MOST FREQUENTLY USED**NAME(S):**Air Fare - Round trip full Fare Coach Class
(to destination at least 1,000 miles from
post.)**Comments:**

PUBLIC TRANSPORTATION

CATEGORY: PERSONALLY OWNED VEHICLE
CATEGORY TAX RATE:

SUBCATEGORY: AUTO MAINTENANCE TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	PRICE	DESCRIPTION
--	-------	-------------

MOST FREQUENTLY USED OUTLET NAME(S):
--

1. Oil Change (labor, 5 quarts of oil, and oil filter)		
2. Motor Tune Up		
3. Labor Charge Per Hour		

Comments:

SECOND MOST USED OUTLET NAME(S):
--

1. Oil Change (labor, 5 quarts of oil, and oil filter)		
2. Motor Tune Up		
3. Labor Charge Per Hour		

Comments:

SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES NAME(S):
--

1. Oil Change (labor, 5 quarts of oil, and oil filter)		
2. Motor Tune Up		
3. Labor Charge Per Hour		

Comments:

PERSONALLY OWNED VEHICLE

CATEGORY: PERSONALLY OWNED VEHICLE (CONT.)
CATEGORY TAX RATE:

SUBCATEGORY: AUTO FUEL		UNIT	PRICE
TAX INCLUDED IN REPORTED PRICE?		(gallon/liter)	
<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A			
MOST FREQUENTLY USED OUTLET			
NAME(S):			
Gasoline	Regular Octane		
	Medium Octane		
	High Octane		
(Report full local retail price for gasoline in this section.)			
Comments:			
DUTY-FREE/SPECIAL ARRANGEMENTS			
NAME(S):			
Gasoline	Regular Octane		
	Medium Octane		
	High Octane		
(Report price of gasoline obtained duty-free -- either at the duty location, with coupons or a tax refund program at a local station or any other special arrangement.)			
Comments:			
Percentage of post/duty station personnel eligible to purchase duty-free gasoline, through any means: _____%			

SUBCATEGORY: AUTO TIRE		QUANTITY	UNIT	PRICE	BRAND AND DESCRIPTION
TAX INCLUDED IN REPORTED PRICE?					
<input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A					
MOST FREQUENTLY USED OUTLET					
NAME(S):					
Tire, Radial	Typical				
	Substitute				
	Economy				
Comments:					

PERSONALLY OWNED VEHICLE

CATEGORY: PERSONALLY OWNED VEHICLE (CONT.)
CATEGORY TAX RATE:

SUBCATEGORY: AUTO TIRE (Cont.)					
SECOND MOST USED OUTLET					
NAME(S):					
Tire, Radial	Typical				
	Substitute				
	Economy				
Comments:					
SPECIAL ARRANGEMENTS FOR GOVERNMENT EMPLOYEES					
NAME(S):					
Tire Radial	Typical				
	Substitute				
	Economy				
Comments:					

SUBCATEGORY: AUTO INSURANCE (Typical cost for a 25 year old male driver). TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A	COST FOR A TWO YEAR OLD VEHICLE	PERCENTAGE DISCOUNT WITH A SAFE DRIVING RECORD	DESCRIPTION
MOST FREQUENTLY USED OUTLET			
NAME(S):			
1. All Inclusive/All Risk (Total of 2, 3, and 4)			
2. Liability			
3. Collision			
4. Comprehensive			
<p>Is locally purchased liability insurance required by host-country law? <input type="checkbox"/> Yes <input type="checkbox"/> No. If employees typically purchase additional insurance from a U.S. based on off-shore company, explain and report the price below in the Comments section.</p> <p>Additional required insurance not reported above: <div style="border: 1px solid black; width: 200px; height: 20px; display: inline-block; vertical-align: middle;"></div></p> <p>Comments:</p> <p>Number of years of safe driving needed to qualify for the discount: _____</p>			

PERSONALLY OWNED VEHICLE

CATEGORY: HOUSEHOLDHELP
CATEGORY TAX RATE:

SUBCATEGORY: CHILDCARE	HOURLY RATE	FIVE DAY COST	DESCRIPTION
TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A			
MOST FREQUENTLY USED OUTLET			
NAME(S):			
1. Childcare, Outside the Home			
2. Childcare, In the Home of the Parent			
Comments:			

SUBCATEGORY: HOUSEHOLD HELP	HOURLY WAGES	SOCIAL SECURITY TAX	DESCRIPTION
TAX INCLUDED IN REPORTED PRICE? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A			
MOST FREQUENTLY USED OUTLET			
NAME(S):			
1. Maid			
2. Cook			
3. Day Worker			
According to the data in the most recent LPQs completed by post/duty station personnel:			
Average number of hours worked per week		Household Help Necessary for:	
1. Maid		<input type="checkbox"/> Security <input type="checkbox"/> Shopping Food Preparation	
2. Cook		<input type="checkbox"/> Language Difficulties <input type="checkbox"/> Extra cleaning/laundry due to climate	
3. Day Worker		<input type="checkbox"/> Other (Please specify in comments section)	
Justification for Household Help:			
Explain fully why each type of domestic help listed above is needed at the post. Follow guidance on page 37 of the survey handbook closely. Use additional pages as necessary.			
Comments:			

HOUSEHOLD HELP

LIVING PATTERN QUESTIONNAIRE SUMMARY
RELATIVE IMPORTANCE OF VARIOUS SOURCES OF SUPPLY
(Columns must total 100% horizontally)

SUBCATETORY	LOCAL MARKET (%)	SPECIAL FACILITIES		SUPPLY BROUGHT TO CURRENT LOCATION (%)	SUBSEQUENT PURCHASES*			TOTAL (%)
		EMBASSY COMMISSARY (%)	MILITARY COMMISSARY EXCHANGE (%)		U.S. (incl. catalogs/ mail-orders) (%)	EXPORT COMPANIES (%)	OTHER LOCATION (%)	
Meats								100%
Seafood								100%
Poultry								100%
Dairy Products								100%
Groceries								100%
Cigarettes								100%
Alcoholic Beverages								100%
Fresh Fruit/Vegetables								100%
Frozen Fruit/Vegetables								100%
Canned Fruit/Vegetables								100%
Toiletries								100%
Household Consumables								100%
Medicine								100%
Audio/Visual Supplies								100%
Photographic Supplies								100%
Reading Material								100%
Recreational Equipment								100%
Dry Cleaning								100%
Hair Services								100%
Doctor								100%
Dentist								100%
Recreational Activities								100%
Movies								100%
Performing Arts								100%
Sports Events								100%
Auto Maintenance								100%
Gasoline								100%
Auto Tires								100%

** SUBSEQUENT PURCHASES represent those items not brought in at Government expense. "U.S." includes items mail-ordered from retail outlets in the U.S. as well as all catalog orders. "EXPORT COMPANIES" refer to sources such as Emborg and Peter Justesen, etc. "OTHER" refers to another post or foreign location.

Date of most recent employee living pattern questionnaire survey _____. Number of employees participating in survey_____.

Note: If living patterns for civilians and Uniformed Service members differ substantially, prepare separate pages 39 for both groups and submit both pages to the Department of State Office of Allowances for analysis.

Comments:

LIVING PATTERN QUESTIONNAIRE SUMMARY

RELATIVE USE OF COMMODITIES AND SERVICES

1. As determined by the most recent LPQs, approximate the proportion of each specified type of food used by Americans at the post, based on volume only, for meals eaten at home.

<u>FRUITS</u>	<u>VEGETABLES</u>	<u>MILK</u>	<u>MEATS/FISH</u>
Fresh _____%	Vegetables, Fresh _____%	Milk, Fresh/UHT _____%	Beef _____%
Canned _____%	Vegetables, Canned _____%	Milk, Dried _____%	Pork _____%
100%	Vegetables, Frozen _____%	100%	Lamb _____%
	100%		Seafood _____%
			Poultry _____%
			100%

2. As determined by the most recent LPQs, to what extent are the following meal facilities used based on family use:

	Breakfast	Lunch	Dinner
Local Restaurants	_____%	_____%	_____%
Post Restaurant	_____%	_____%	_____%
Military Restaurant	_____%	_____%	_____%
Home	_____%	_____%	_____%
	100%	100%	100%

3. Average usage of the methods of transportation, as determined by the most recent LPQs:

Personally Owned Vehicle	_____%
Government Transportation	_____%
Taxi	_____%
Municipal Bus	_____%
Subway/Commuter Train	_____%
	100%

4. Number of U. S. G. employees at post: Civilian _____ Uniformed Military _____

Number of U.S.G. employees provided major household furniture by landlord or government: Civilian _____ Uniformed Military _____

Number of U.S.G. employees provided major appliances by landlord or government: Civilian _____ Uniformed Military _____

5. If any commissary and exchange facilities are listed under "SPECIAL FACILITIES" on page 39, describe the type of facility, its distance from the post, and the typical expenses incurred in using that facility (i.e. the means of obtaining goods and services, road mileage, road and bridge tolls, etc.)

Name of commissary/exchange: _____ One way distance from post of assignment: _____ One way road tolls: _____

6. Report the names of export companies and "other location" commonly used for the purchases reported on page 39:

Export Company Name and Location:

City or country of "Other Location":

Note: If living patterns for civilians and Uniformed Service members differ substantially, prepare separate pages 40 for each group and submit both pages to the Department of State Office of Allowances for analysis.

RELATIVE USE OF COMMODITIES AND SERVICES

<div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Interagency Report Control No. 1168-DOS-AN</div> <p style="text-align: center; margin: 10px 0;">UNITED STATES DEPARTMENT OF STATE</p> <p style="text-align: center; margin: 5px 0;">Hotel and Restaurant Report (DSP-23W)</p> <p>Survey Location: _____</p>	<div style="border: 1px solid black; height: 30px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 30px; margin-bottom: 5px; padding: 2px;">Post</div> <div style="border: 1px solid black; height: 30px; margin-bottom: 5px; padding: 2px;">U.S. Agency</div> <div style="border: 1px solid black; height: 30px; padding: 2px;">Date of Survey (Date most data re collected)</div>
--	--

INSTRUCTIONS

(a) This is the Hotel and Restaurant Report (Form DSP-23W) of the complete Retail Price Schedule (Form DSP-23Y) and is to be submitted by civilian Federal agencies in accordance with Sections 070, 920, and 950 of the Department of State Standardized Regulations (DSSR). Reports submitted by Uniformed Service members must follow procedures provided in Appendix M of the Joint Federal Travel Regulations.

(b) The prices reported on the following pages are used in determining maximum travel per diem allowances. Should there be absolutely no hotel or restaurant facilities (including hostels and guest houses), this section should contain a precise statement as to what arrangements are made for transients.

c) RESTAURANTS AND FAST FOOD FACILITIES

The restaurants used in this survey must represent those facilities most frequently used by typical Federal travelers and employees assigned abroad. For posts submitting the full Retail Price Schedule (Form DSP-23Y), the selection of restaurants must be based on the meal facilities reported as most frequently used by employees in the last living pattern questionnaire survey.

Select fast food outlets typically used by employees seeking a light meal as an alternative to restaurant dining. If there are no fast food outlets at post, a coffee shop or similar facility should be used as a substitute outlet.

(d) HOTELS

Only moderately priced hotels most frequently used by Federal employees should be priced. If the hotel has no single rooms with private bath, report and describe the type of rooms available. Carefully note whether rates reported are for single occupancy of a double room. (If lower-priced single rooms are available at a comparable hotel, this facility should also be included in this report.)

Typical Price - The "typical" price level should be the basic rate for rooms most often occupied by Federal civilian and military travelers. If this is not known, report the medium price level.

Substitute Price - The "substitute" price level should represent the second most used price level.

(e) Provide menus and hotel tariff lists when possible.

(f) Report all prices in the currency required by the facility. Any use of U.S. dollars in local hotels and meal facilities must be fully explained.

CURRENCY AND HOTELS

(1) List prevailing currency exchange rates available to Federal Government personnel (civilian and military) and describe primary source (i.e., local banks, USDO, etc.)

(2) Briefly discuss changes in the availability of hotels and price levels since the previous Hotel and Restaurant Report.

I certify that this report is accurate, complete, current, and in compliance with the DSSR and the above instructions

☐ No employees are currently assigned to this survey location. However, the selected facilities fairly represent reasonably priced hotels and restaurants suitable for employees.

Signature of Certifying Official

Name (Printed or Typed)

Title

Form DSP-23Y Revised 10/98

HOTEL AND RESTAURANT REPORT (FORM DSP-23W)

TYPICAL RESTAURANT PRICES (NECESSARY SUBSTITUTES MUST BE SPECIFIED)													
BREAKFAST: RESTAURANT NAME	FRUIT OR JUICE	BOWL OF CEREAL	BACON AND EGGS (2)	TOAST AND BUTTER	COFFEE OR TEA	TAXES*		SERVICE CHG. OR TIP*		Comments:			
						%	FLAT	%	FLAT				
1. Most used restaurant													
2. Second most used restaurant													
3. Fast food outlet													
4. Military facility													
5. Post facility													
										PRICES IN LOCAL CURRENCY? <input type="checkbox"/> Yes <input type="checkbox"/> No			
LUNCH: RESTAURANT NAME	SOUP OR JUICE	MEDIUM-PRICED MEATS			(IF NOT INCL. IN MEAT PRICE)			PIE OR CAKE	COFFEE OR TEA	Taxes*		Service Chg. or Tip*	
		BEEF	CHICKEN	FISH	TWO TYPICAL VEGETABLES	SMALL SALAD	BREAD & BUTTER			%	Flat	%	Flat
6. Most used restaurant													
7. Second most used restaurant													
8. Third most used restaurant													
9. Military (club)													
10. Post facility													
DINNER: RESTAURANT NAME	SOUP OR JUICE	MEDIUM-PRICED MEATS			(IF NOT INCL. IN MEAT PRICE)			PIE OR CAKE	COFFEE OR TEA	Taxes*		Service Chg. or Tip*	
		BEEF	CHICKEN	FISH	TWO TYPICAL VEGETABLES	SMALL SALAD	BREAD & BUTTER			%	Flat	%	Flat
11. Most used restaurant													
12. Second most used restaurant													
13. Third most used restaurant													
14. Military (club)													
15. Post facility													
TYPICAL FAST FOOD EATING FACILITIES (Substitute items must be specified)													
FAST FOOD FACILITY NAME	HAMBURGER		FRIED CHICKED		FRENCH FRIES		COLA DRINK	TAXES*		Comments:			
	Med.	Large	2 pieces	3 pieces	Med	Large	MEDIUM	%	FLAT				
16. Most used restaurant													
17. Second most used restaurant													
18. Third most used													
19. Military facility													
20. Post snack bar													
*If the reported prices include taxes, service charges, or tips, the corresponding column must be left blank.													
Any reporting of hotel restaurants for meals must be required by local conditions and fully explained below. Any reported service charges or tips must be mandatory or customary in the locality. Include names of all local restuarants. Use additional page as necessary.													
Note: The instructions on page 41 & in Section 950 of the Department of State's Standardized Regulations (DSSR) must be followed in completing this page.													

RESTAURANT PRICES

HOTELS									
HOTEL NAME AND LOCATION	DAILY SINGLE ROOM RATE				REQUIRED				EXPLAIN ANY DISCOUNTS TO ALL USG PERSONNEL
	LOW SEASON		HIGH SEASON*		TAXES		SERVICE CHG		
	TYPICAL	SUBSTITUTE	TYPICAL	SUBSTITUTE	%	FLAT	%	FLAT	
Most frequently used hotel: Location:									COMMENTS
1. Without Meals									
2. With breakfast									
3. With breakfast and dinner									
4. With all meals									
The reported rates include: <input type="checkbox"/> Taxes <input type="checkbox"/> Service Charges <input type="checkbox"/> Discounts for All USG Personnel Reported in local currency? <input type="checkbox"/> Yes <input type="checkbox"/> No									# of rooms in hotel: # of reservations from post log
Second most used hotel: Location:									COMMENTS
5. Without Meals									
6. With breakfast									
7. With breakfast and dinner									
8. With all meals									
The reported rates include: <input type="checkbox"/> Taxes <input type="checkbox"/> Service Charges <input type="checkbox"/> Discounts for All USG Personnel Reported in local currency? <input type="checkbox"/> Yes <input type="checkbox"/> No									# of rooms in hotel: # of reservations from post log
Third most used hotel: Location:									COMMENTS
9. Without Meals									
10. With breakfast									
11. With breakfast and dinner									
12. With all meals									
The reported rates include: <input type="checkbox"/> Taxes <input type="checkbox"/> Service Charges <input type="checkbox"/> Discounts for All USG Personnel Reported in local currency? <input type="checkbox"/> Yes <input type="checkbox"/> No									# of rooms in hotel: # of reservations from post log
Other lodging facilities typically used by larger families: Location:									COMMENTS
13. Without Meals									
14. With breakfast									
15. With breakfast and dinner									
16. With all meals									
The reported rates include: <input type="checkbox"/> Taxes <input type="checkbox"/> Service Charges <input type="checkbox"/> Discounts for All USG Personnel Reported in local currency? <input type="checkbox"/> Yes <input type="checkbox"/> No									# of rooms in hotel: # of reservations from post log
*17. Hotel high-season rates are in effect from about _____ (mo/day/yr) through _____ (mo/day/yr.).									
18. List hotels most used by:									
PER DIEM TRAVELERS		PERSONNEL IN TEMPORARY LODGING				U.S. TOURISTS			
CIVILIANS	MILITARY								
<input type="checkbox"/> Check box if hotels reported as "most used" by Federal Travelers are based on hotel records maintained by the post. List the number of reservations made for each hotel.									
Note: The instructions on page 41 & in Sec. 950 of the Department of State's Standardized Regulations (DSSR) must be followed in completing this page.									

<u>Interagency Report Control No. 1168-DOS-AN</u> UNITED STATES DEPARTMENT OF STATE Embassy or Consulate Store Report (DSP-23E)	
	Survey Location:
	U.S. Agency
	Date of Survey (Date most data are collected)

INSTRUCTIONS

a) BEFORE BEGINNING THIS REPORT, REVIEW THE INSTRUCTIONS IN THE SURVEY HANDBOOK PORTION (SECTION 950) OF THE DEPARTMENT OF STATE STANDARDIZED REGULATIONS (DSSR). REPORTS PREPARED FOR UNIFORMED SERVICE MEMBERS MUST FOLLOW PROCEDURES PROVIDED IN APPENDIX M OF THE JOINT FEDERAL TRAVEL REGULATIONS

(b) If there has been a previous survey, it must be used as a guide in preparing this report.

(c) Report prices in currency used for actual purchases by Americans. Explain any use of non-local currencies in local retail outlets.

(d) Explain on each page of the report the availability of any "cash" or other special discounts.

(e) Use the space provided to describe brand, quality, origin, or other pertinent details about the item.

Survey Exchange Rate:

Source of Exchange Rate (e.g., bank, USG facility, etc.):

Date of Exchange Rate Information (effective the date of the survey):

<u>Survey Responsibility</u> Indicate below the signed concurrence of representatives of all U.S. Government Agencies at post affected by this report (including military component): <div style="display: flex; justify-content: space-between;"> <div><u>Agency</u></div> <div><u>Names of Representatives</u></div> </div> List the individuals responsible for price collection: <div style="display: flex; justify-content: space-between;"> <div><u>Agency</u></div> <div><u>Names of Price Collectors</u></div> </div>	OFFICER WITH OVERALL RESPONSIBILITY FOR THIS SURVEY
	I hereby certify that this report was prepared in accordance with instructions in the survey handbook, DSSR Section 950. I also certify that the last living pattern survey was completed in full compliance with the instructions in the DSSR.
	Signature of Certifying Official
	Name (Printed or Typed)
	<div style="text-align: center;">Title</div> Date Survey Began: Date Completed:

CATEGORY: MEAT AND DAIRY PRODUCTS

MEAT AND DAIRY PRODUCTS		QUANTITY	UNIT (lb./kg.)	PRICE	DESCRIPTION
Embassy or Consulate Facility NAME(S):					
1. Beef	Steak				
	Roast				
	Hamburger				
2. Pork	Chops				
	Loin Roast				
3. Lamb	Lamp Chops				
	Leg of Lamb				
4. Fish, Fresh Filet (uncooked, specify type)	Typical				
	Substitute				
	Economy				
5. Fish, Canned (specify type)	Typical				
	Substitute				
	Economy				
6. Chicken, Whole	Typical				
	Substitute				
	Economy				
7. Eggs	per dozen or 10		Eggs		
8. Ice Cream (per liter or quart)	Typical				
	Economy				
9. Margarine	Typical				
	Economy				
10. Cheese	Typical				
	Substitute				
	Economy				
Comments:					

MEAT AND DAIRY PRODUCTS

CATEGORY: GROCERIES

GROCERIES		QUANTITY	UNIT (lb./kg.)	PRICE	DESCRIPTION
Embassy or Consulate Facility					
NAME(S):					
1. Milk, Fresh (per liter or quart)	Typical				
	Substitute				
	Economy				
2. Milk, Dried	Typical				
	Substitute				
	Economy				
3. Bread, White (sliced)	Typical				
	Economy				
4. Flour (Bread or General Purpose)	Typical				
	Economy				
5. Cereal, Breakfast (Ready-to-eat)	Typical				
	Substitute				
	Economy				
6. Rice, Regular	Typical				
	Substitute				
	Economy				
7. Pasta (uncooked)	Typical				
	Substitute				
	Economy				
8. Tea, Bags (specify # of bags)	Typical				
	Substitute				
	Economy				
9. Coffee, Ground	Typical				
	Substitute				
	Economy				
10. Coffee, Instant	Typical				
	Substitute				
	Economy				
Comments:					

GROCERIES

CATEGORY: GROCERIES (CON'T)

GROCERIES		QUANTITY	UNIT (ml/fluid oz.)	PRICE	DESCRIPTION
Embassy or Consulate Facility					
NAME(S):					
1. Soft Drink, Carbonated*	Typical				
	Substitute				
	Economy				
2. Locally Bottled Drinking Water*	Typical				
	Substitute				
	Economy				
3. Candy, Chocolate Bar (Plain)	Typical				
	Substitute				
	Economy				
4. Sugar, Granulated	Typical				
	Substitute				
	Economy				
5. Baby Food (exclude meat)	Typical				
	Substitute				
	Economy				
6. Fats, Other (cooking oil)	Typical				
	Economy				
*List any bottle deposits for soda/bottled water separately in the description column. Comments:					

CATEGORY: ALCOHOL/TOBACCO

SUBCATEGORY: ALCOHOL		QUANTITY	UNIT (ml/fluid oz.)	PRICE	BRAND AND DESCRIPTION
Wine, Table (1 bottle)	Typical				
	Substitute				
	Economy				
Whiskey (scotch, rye, etc.)	Typical				
	Substitute				
	Economy				

GROCERIES/ALCOHOL AND TOBACCO

CATEGORY: ALCOHOL/TOBACCO (CON'T.)**Embassy or Consulate Facility**

Name:

SUBCATEGORY: ALCOHOL		QUANTITY	UNIT (ml/fluid oz.)	PRICE	BRAND AND DESCRIPTION
Beer*	Typical				
	Substitute				
	Economy				
SUBCATEGORY: CIGARETTESL		QUANTITY	UNIT (carton)	PRICE	BRAND AND DESCRIPTION
Cigarettes (carton of 200)	Typical				
	Substitute				
	Economy				

*List any bottle deposits for beer separately in the description column.

Comments:**CATEGORY: FRUITS/VEGETABLES**

SUBCATEGORY: FRUIT, FRESH		QUANTITY	UNIT (lb./kg.)	PRICE	BRAND AND DESCRIPTION
1. Oranges					
2. Lemons					
3. Apples					
4. Bananas					
5. Pineapples					
SUBCATEGORY: JUICE, CANNED		QUANTITY	UNIT (ml/fluid oz.)	PRICE	BRAND AND DESCRIPTION
1. Apple Juice					
2. Orange Juice					
3. Tomato Juice					
SUBCATEGORY: VEGETABLES, FRESH		QUANTITY	UNIT (lb./kg.)	PRICE	BRAND AND DESCRIPTION
1. Potatoes, White					
2. Potatoes, Baking					
3. Beans, Green					
4. Cabbage					
5. Carrots					
6. Eggplant					

TOBACCO AND ALCOHOL/FRUITS AND VEGETABLES

CATEGORY: FRUITS/VEGETABLES (CON'T.)

Embassy or Consulate Facility				
Name:				
7. Lettace				
8. Onions				
9. Squash				
10. Tomatoes				
11. Broccoli				
SUBCATEGORY: FRUIT, CANNED	QUANTITY	UNIT (gram/ounce)	PRICE	BRAND AND DESCRIPTION
1. Applesauce (822-879gr/29-31oz.)				
2. Peaches (822-879gr/29-31oz.)				
3. Pineapples (822-879gr/29-31oz.)				
4. Pears (822-879gr/29-31oz.)				
SUBCATEGORY: VEGETABLES, CANNED	QUANTITY	UNIT (gram/ounce)	PRICE	BRAND AND DESCRIPTION
1. Beans, String (425-482gr/15-17oz.)				
2. Peas, Green (425-482gr/15-17oz.)				
3. Corn (425-482gr/15-17oz.)				
4. Tomatoes (425-482gr/15-17oz.)				
SUBCATEGORY: VEGETABLES, FROZEN	QUANTITY	UNIT (gram/ounce)	PRICE	BRAND AND DESCRIPTION
1. Spinach (284gr/10oz.)				
2. Beans, String (284gr/10oz.)				
3. Peas, Green (284gr/10oz.)				
4. French Fries (284gr/10oz.)				
Comments:				

FRUITS AND VEGETABLES

CATEGORY: PERSONAL CARE

SUBCATEGORY: TOILETRIES		QUANTITY	UNIT	PRICE	BRAND AND DESCRIPTION
Embassy or Consulate Facility					
NAME(S):					
1. Toothpaste (198g./7oz.)	Typical				
	Substitute				
	Economy				
2. Razor Blades (pkg. of 5-10 twin blades)	Typical				
	Substitute				
	Economy				
3. Sanitary Napkins (box of 24)	Typical				
	Substitute				
	Economy				
4. Hair Shampoo (450ml/16 fluid oz.)	Typical				
	Substitute				
	Economy				

CATEGORY: FURNISHINGS/HOUSEHOLD

SUBCATEGORY: HOUSEHOLD CONSUMABLES		QUANTITY	UNIT	PRICE	BRAND AND DESCRIPTION
1. Laundry Detergent, Liquid or Powdered (ml/fl. oz. or grams/oz.)	Typical				
	Substitute				
	Economy				
2. Toilet Tissue (specify # of rolls and sheets per roll)	Typical				
	Substitute				
	Economy				
3. Diapers, Disposable (pkg. of 48)	Typical				
	Substitute				
	Economy				

Comments:

PERSONAL CARE/FURNISHINGS/HOUSEHOLD

CATEGORY: MEDICAL

SUBCATEGORY: MEDICINE		QUANTITY	UNIT	PRICE	BRAND AND DESCRIPTION
Embassy or Consulate Facility					
NAME(S):					
Pain Reliever Compound 100 tabs, 325 mg. strength	Typical				
	Substitute				
Comments:					

CATEGORY: RECREATION

SUBCATEGORY: AUDIO/VISUAL SUPPLIES		PRICE	BRAND AND DESCRIPTION
1. Video Tape, Blank (VHS T-120)	Typical		
	Substitute		
	Economy		
SUBCATEGORY: PHOTOGRAPHIC SUPPLIES		PRICE	BRAND AND DESCRIPTION
1. Film Processing (24 exposure, 35mm)	Typical		
	Substitute		
	Economy		
2. Camera Film (24 exposure, 35mm)	Typical		
	Substitute		
	Economy		
SUBCATEGORY: READING MATERIAL		PRICE	BRAND AND DESCRIPTION
1. Book, Paperback	Typical		
	Substitute		
	Economy		
2. Newspaper, Daily	Local		
3. News Magazine, Weekly	Typical		
	Substitute		
Comments:			

MEDICAL AND RECREATION